## Cascade Valley FSC

Renew / Apply for Membership

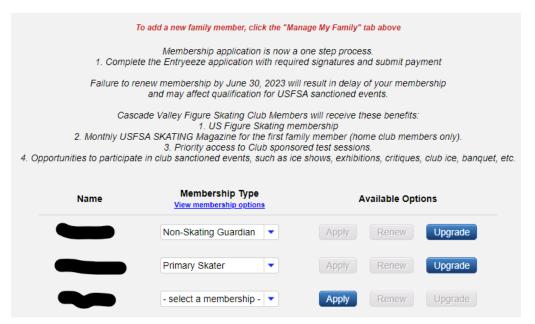
Step 1: Login to your CVFSC EntryEeze account at http://comp.entryeeze.com/Membership/Welcome.aspx?cid=192

- 1. If you are a current member of CVFSC and don't have an EntryEeze account activated yet, please click "Access my account" under Existing Members and click "Forgot your password" to activate your account.
- 2. If you are NOT a current member of CVFSC, please refer to the "New Member Registration" procedure to set up an account.

Step 2: Once in your EntryEeze account, click the "Apply / Renew" button on the top menu bar.



Step 3: Select the appropriate membership category in the drop down list. Click on "View membership options" to see detailed descriptions of each membership type. If you have questions, please email <a href="mailto:cascadeValleyFSC@yahoo.com">CascadeValleyFSC@yahoo.com</a> for help.



Step 4: Fill out the club and personal information as requested by following EntryEeze's instructions. Once you are done, it will ask you to either process another family member or go to checkout. If you have another skater in need of a membership, click "process another family member"; otherwise, go to checkout.

Step 5: If you selected "Process another family member", you will go back to the main screen for "Apply/Renew". Follow Steps 3 and 4 above to apply/renew the remaining skater(s).

Note: If the 2<sup>nd</sup> or any subsequent family members require a full membership, please select "Subsequent Family". This is to ensure the system can process your request and calculate the price correctly at checkout.

- Step 6: If finished processing all family members, go to the shopping cart. Click "Continue checkout".
- Step 7: Click "I understand and agree with statement"
- Step 8: Input your credit card and billing information. Once you are done, please click "submit payment".
- Step 9: A confirmation page should be populated to confirm your payment.
- Step 10: Don't forget to take your SafeSkate training for volunteer credit (contact the club at <u>CascadeValleyFSC@yahoo.com</u> to let them know you have completed the training).